



Ohio Environmental Council

JOB POSTING: POLITICAL FELLOW (2-year position)

Ohio's environmental movement is seeking its next generation of environmental advocates, representing the diversity of perspectives, and backgrounds from across the state, especially those from communities most impacted by pollution. Therefore, the Ohio Environmental Council seeks candidates for its Political Fellowship—a full-time, temporary, entry-level position for up to 2 years. This position is designed specifically to include and uplift the talents of entry-level professionals from communities and backgrounds often left out of the environmental movement.

About the OEC:

The mission of the Ohio Environmental Council is to secure healthy air, land, and water for all who call Ohio home. We work for pragmatic solutions to keep Ohio clean and beautiful, and our communities safe. Included in our values is a belief in bringing diverse people together for a shared purpose, forging strategic partnerships to strengthen Ohio's environmental movement, and honoring community leadership. And we work to understand and remedy both current and historical environmental injustice caused by oppressive practices harming Ohioans and meaningfully supporting our partners and the communities they represent.

Job Responsibilities & Performance Expectations

As the Political Fellow, you will be a member of the OEC family of organizations' political team, advancing the mission to secure healthy air, land, water, and a strong democracy for all who call Ohio home. This position is an opportunity to develop skills as a political strategist and movement organizer in an effort to build the political power of the environment in Ohio. At the conclusion of the program, you will have the skills and experience to join any team searching for a political strategist with experience in communications, fundraising, voter targeting, and organizational coalition building. Additionally, you will work closely with OEC Leadership, OEC staff, and our Board of Directors around our racial justice and equity goals, participating in the OEC's fundraising, communications, organizing, and administrative work to gain a complete understanding of public interest non-profit organization operations to ultimately achieve the organization's strategic plan goals.

Key Objectives

- Support the OEC Political Director in executing the political strategy of the family of organizations
- Support the campaign plan research, development, and implementation for OEC policy campaigns and issue advocacy efforts

- Develop and execute plans to increase internal and external political communications from the family of organizations
- Streamline key processes, ensure robust communication, and develop new methods to maximize the efficacy of the political programs
- Improve cross-department collaboration on key political programs

Responsibilities

- Conduct research and develop written materials to convey complex concepts effectively
- Communicate directly with public officials, partners, funders, and other stakeholders, and document legislator and elected official interactions and guide follow-up plans
- Support the drafting of advocacy content, including position statements and blogs
- Representing the organization at public meetings, political events, and partner spaces
- Conduct research for and support the OEC Action Fund's endorsement programs
- Guide OEC Action Fund's communications with endorsed candidates and candidate support plans
- Research and support fundraising efforts for the OEC Action Fund, OEC AF PAC, and Conservation Ohio
- Develop and present campaign plans and tactics for partners and possible funders
- Create communications content, including social media, emails, press releases, and graphics
- Support basic administrative and communications needs for the political department
- Contributing to OEC's efforts to integrate racial justice and equity into the work we do to ensure a more inclusive environmental movement in Ohio
- Performing other related duties as required and assigned

Candidate Qualities

- An ideal candidate is a person who believes in the OEC's mission to achieve environmental justice for Ohioans, is highly motivated, and is ambitious. This is an ideal role for a person who seeks to explore a career in political campaigns, issue advocacy, and organizational political work.
- An ideal candidate should be comfortable in a fast-paced work environment and feels comfortable communicating directly with lawmakers, candidates, donors, and activists.
- An ideal candidate will be motivated by our values, concern for the climate, and the opportunity to build political power for the environment in Ohio.

Qualifications

- Required Work Experience: This is an entry-level position.
 - Preference will be given to candidates with **1-2 cycles of experience in political campaigns** (in a paid or volunteer capacity).
- Additional Skills: Demonstrate the ability to answer research questions efficiently and with precision; well-organized; thorough & detail-oriented; understand how to work independently and in a team; and manage multiple projects at once while delivering

quality results. Possess the initiative and skills required to become a successful representative of the organization.

- **Preferred skills:** Familiarity with Votebuilder, campaign finance research, fundraising, political communications, persuasive writing, G-suite, Canva, and political news sources.
- **Required Cultural Competence:** Shares our commitment to increasing racial diversity in our movement and organization, integrating justice and equity into the work we do, and ensuring an inclusive organizational culture.
- **Required Abilities:** The ability *and* desire to learn, develop new skills, support colleagues, and take initiative when possible.

Compensation and benefits:

Pay for this full-time, temporary position is \$39,000-\$42,900 annually. We have an excellent benefits package that includes employer-paid health, vision, dental, and life insurance; flexible and dependent care spending account; generous paid time off; paid parental leave; and employer-matched retirement fund.

Additional details:

This is a Columbus-based position working in our Columbus office. Our office currently has a hybrid work policy that requires in-person work on Tuesdays, Wednesdays, and Thursdays. We occasionally have in-person staff meetings on Mondays that also require in-office presence.

The Fellow must be able to work occasional evenings and weekends and be willing to occasionally travel in Ohio and nationally.

More about the OEC and our team:

At the Ohio Environmental Council, we work for clean air and water, clean energy, and protected public lands. We hold polluters accountable in court while working with communities and companies that want to invest in a clean, more sustainable direction. For over 50 years, we have led many of the major environmental policy wins in Ohio. Please visit the [OEC's website](#) to learn more about our vision, values, and work.

Our team is made up of 26 staff, 19 board members, and a number of interns and volunteers who come from a variety of backgrounds, including state government, social justice and environmental organizations, law firms, and from all corners of the state. We pride ourselves on being a welcoming place for people from all backgrounds, including women, people of color, the LGBTQ community, and all religious backgrounds.

The Ohio Environmental Council is committed to working toward a just, equitable, diverse, and inclusive environmental movement, and seeks to hire staff and contractors that reflect the diverse communities and perspectives that comprise Ohio. The OEC is an equal-opportunity employer. Candidates of all backgrounds are highly encouraged to apply.

How to Apply

Send a cover letter explaining why you are the ideal candidate for the position, your resume, and references to careers@theOEC.org with “Political Fellow” in the subject line. Applications will be considered on a rolling basis, with preference given to candidates who apply by ***APRIL 10th.***